

APPENDIX CC - CHANGE LOG

PROJECT NAME:
PROJECT NUMBER:
DATE:

CHANGE			IMPACT					
TYPE ¹ : INDICATE ITEM NUMBER & DATE	DESCRIPTION OF CHANGE	REASON FOR CHANGE ² (CIRCLE)	AMOUNT	CALENDAR DAYS	STATUS ³	CHANGE ORDER #	CONTRACTOR RECORD DOCUMENTS	
						DATE	Y	N
		1 2 3 4 5 6						
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KEY:
¹ITEM TYPES: PR = Proposal Request, CCD = Construction Change Directive

²REASONS FOR CHANGE: 1. Design document errors, omissions, or discrepancies 2. Change in scope or owner requirements 3. Unforeseeable field conditions 4. Change in building code/other regulations 5. Change in market conditions/value engineering 6. Other (attach explanation)

³STATUS: A= Approved RR = Revise and Resubmit RJ = Rejected CR = Contractor Review OR = Owner Review AR = Architect Review PP = Pending Pricing O = Other (attach explanation)

This form addresses all known project changes as of _____ (date).

Contractor: _____

Signature: _____

End of Appendix CC - Change Log
University of Minnesota Facilities Management
November 2002 (Revised: December 2006)
Appendix CC
University of Minnesota, Facilities Management
November 2002 (Revised: December 2006)