

# APPENDIX G - OFFICE OF INFORMATION TECHNOLOGY REQUEST FOR ONSITE CONSTRUCTION/TEMPORARY TELEPHONE AND DATA SERVICES

University of Minnesota

*Office of Information Technology*

The project contractor shall complete this form

## Contractor Information

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Pager: \_\_\_\_\_

Billing Contact Person: \_\_\_\_\_

Building Number/Name: \_\_\_\_\_

Room Number (if applicable): \_\_\_\_\_

Trailer Location (if applicable): \_\_\_\_\_

## Quantity and Type of Service

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Data: \_\_\_\_\_

## Service Additions/Restrictions (Long Distance, Local Only, 411 and Other)

\_\_\_\_\_

\_\_\_\_\_

Requested Date of Installation (please allow two weeks for delivery): \_\_\_\_\_

**Fax this form to:** Office of Information Technology  
2218 University Ave SE, Suite 145  
Minneapolis, MN 55414  
Phone: 626-7800, fax: 626-7337

**End of Appendix G - Office of Information Technology  
Request for Onsite Construction/Temporary Telephone and Data Services  
University of Minnesota Facilities Management  
November 2002 (Revised: December 2006)**